



SOLACE AFRICA

Job Title: **Volunteer Fundraising Coordinator**

Location: Uganda - with flexibility for remote support where applicable.

Cause: Delivering Children from poverty through education

About the Organisation

Solace Africa is a non-profit organisation dedicated to improving the lives of orphans and vulnerable children in Uganda. Our Vision is to Deliver children from poverty through education. We provide access to education, healthcare, nutrition, and psychosocial support and shelter, working closely with local communities to create long-term opportunities for children to thrive. Our clients are orphans, street/homeless children, children with disabilities and other poor children.

Role Purpose

The Volunteer Fundraising Coordinator will play a key role in mobilising resources to sustain and expand our programmes for orphans and vulnerable children. This role involves planning, developing, and implementing fundraising strategies, building donor relationships, and coordinating fundraising activities to ensure the organisation's financial sustainability.

Key Responsibilities

Develop and implement fundraising plans and campaigns (both locally and internationally).

Identify and cultivate potential donors, sponsors, and partners.

Coordinate community-based fundraising events, donor appeals, and online campaigns.

Research and draft grant proposals to foundations, trusts, and institutional donors.

Maintain accurate donor records and ensure timely communication, acknowledgment, and reporting.

Work with the our team to create fundraising materials (social media content, newsletters, event flyers, etc.).

Support volunteer fundraisers and community groups engaging in fundraising activities.

Monitor and evaluate fundraising performance, providing regular reports to the management team.

Qualifications and Skills

- Passion for working with vulnerable children and commitment to the mission of Solace Africa.
- Previous experience in fundraising, donor relations, grant writing, or community mobilisation (desirable but not essential).
- Strong communication and interpersonal skills.
- Creative, proactive, and able to work independently as well as in a team.
- Good organisational and project management skills.
- Basic IT and social media skills for online fundraising campaigns.
- Ability to network and build strong relationships with diverse stakeholders.

What We Offer

A meaningful volunteer opportunity to make a lasting impact on children's lives.

A supportive team environment with training and mentoring.

Opportunity to gain valuable experience in fundraising and non-profit management.

Recognition and recommendation for outstanding contributions.

Commitment

Part-time, flexible volunteer role. Hours and duration to be agreed upon.

Remote and/or on-site involvement possible depending on availability.

How to Apply

Interested candidates are invited to send a CV and a brief motivation letter explaining why they are passionate about this role ***info@solaceafrica.org*** or ***solaceafrica452@gmail.com***.

